



Name of meeting: Corporate Governance & Audit Committee

Date: 14 July 2023

Title of report: Corporate Emergency Planning and Business Continuity Annual Report

Purpose of report: To provide the Committee with an overview of the work of the Emergency Planning Team

Key Decision - Is it likely to result in spending or saving £500k or more, or to have a significant effect on two or more electoral wards? Decisions having a particularly significant effect on a single ward may also be treated as if they were key decisions.	Not Applicable
Key Decision - Is it in the <u>Council's Forward Plan (key decisions and private reports)</u>?	No Private Report/Private Appendix – No
The Decision - Is it eligible for call in by Scrutiny?	Not Applicable
Date signed off by <u>Strategic Director</u> & name	Rachel Spencer-Spencer Henshall
Is it also signed off by the Service Director for Finance?	Dean Langton
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Julie Muscroft
Cabinet member portfolio	Cllr Mussarat Khan

Electoral wards affected: All

Ward councillors consulted: None

Public or private: Public

Has GDPR been considered? No GDPR Implications.

1. Summary

The emergency planning and business continuity annual report provides a snapshot of the work of the Emergency Planning Team and provides assurance to the committee that we are compliant with the core duties in the Civil Contingencies Act.

2. Information required to take a decision

N/A

3. Implications for the Council

3.1 Working with People

N/A

3.2 Working with Partners

N/A

3.3 Place Based Working

N/A

3.4 Climate Change and Air Quality

N/A

3.5 Improving outcomes for children

N/A

3.6 Financial Implications for the people living or working in Kirklees

N/A

3.7 Other (eg Integrated Impact Assessment (IIA)/Legal/Financial or Human Resources) Consultees and their opinions

N/A

4. Consultation

N/A

5. Engagement

N/A

6. Next steps and timelines

N/A

7. Officer recommendations and reasons

Members are asked to discuss the report at the forthcoming Corporate Governance and Audit Committee meeting on 14 July 2023 and ask questions relating to the content of the report.

8. Cabinet Portfolio Holder's recommendations

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9. Contact officer

Sean Westerby Corporate Safety and Resilience Manager

Tel 01484 221000

E-mail sean.westerby@kirklees.gov.uk

10. Background Papers and History of Decisions

Previous business continuity reports

11. Service Director responsible

Rachel Spencer-Henshall, Strategic Director Corporate Strategy, Commissioning and Public Health